



Remote Learning Policy

Great Clacton Church of England Junior School

Specific Aims

- To outline our approach for pupils that will not be attending school, as a result of government guidance or the closure of a class bubble
- To outline our expectations for staff that will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

Who is the policy applicable to?

Every child is expected to attend school from September 1st 2020. In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- A continuous, dry cough
- A high temperature above 37.8°C
- A loss of, or change to, their sense of smell or taste
- Have had access to a test and this has returned a positive result for Covid-19

This plan will be applied in the following instances:

1. An individual is self-isolating because of a positive test within the household;
2. A group of children are self-isolating because of a case of coronavirus in the bubble;
3. A whole bubble or cohort is self-isolating because of an outbreak of coronavirus

The plan complies with the expectations and principles outlined in the DFE document [Guidance for Full Opening of Schools](#).

Remote learning for pupils

We will provide links to appropriate remote learning for pupils that are not able to attend school so that no-one need fall behind. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents.

The governors and senior leadership team at Great Clacton Church of England Junior School are fully aware that these are exceptional times and would like to make it clear that the completion of work is not compulsory and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in way which suits their individual needs. We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- parents may be trying to work from home so access to technology as a family may be limited;
- Parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards GCSE/A Level accreditation;
- teachers may be trying to manage their home situation and the learning of their own children; systems may not always function as they should.

Teacher expectations

In the event of a full closure of a bubble or the school, teachers will plan lessons that are relevant to the curriculum focus for that year group using Oak National Academy and endeavour to supply resources to support tasks for home learners. A copy of the curriculum overview for all year groups, for all subjects can be accessed here <https://www.thenational.academy/oaks-curricula> Work for the



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week in English, Maths and other subjects will be posted on the Class Dojo page by 10.00am on a Monday morning:

- A class 'newsletter', containing all website links needed to access home learning resources along with clear information about the learning for that week. This will include reference to daily tasks for relevant subjects
- Parent curriculum map which details suggested home learning for subjects other than English and maths
- Links to daily English lessons through Oak Academy
- Links to daily Maths lessons – This will be a mixture of Oak Academy, and White Rose Maths
- Worksheets to accompany lessons where appropriate
- Any resources used, including websites and worksheets, should, where possible, be shared with home learners via the portfolio section of Class Dojo. Staff will add these resources electronically and it will be the responsibility of families to print/use these resources at home (or contact the school to ask for a 'paper pack' where it is possible to do so)
- Teachers will respond promptly, within reason, to requests for support from families at home. This should be done via the messenger facility on Class Dojo.
- Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly.

In the event that a child needs to self-isolate due to a positive Covid case, work will be set by their class teacher in line with the work that the rest of the class are completing. This will be shared either as a home learning pack or via Class Dojo to the child's portfolio.

In the event that a child is absent from school as they are unwell, no work will be set.

In the event that a child is absent from school as they are not able to access a test, parents should contact the child's class teacher and they will direct you to reading, spelling and times tables activities. Parents can also use BBC Bitesize resources to supplement learning at home.

Family (pupil/parent/guardian) role

- Where possible, it is beneficial for young people to maintain a regular and familiar routine.
- If a class bubble is isolated, the children will be sent home with their home reading book in addition to their English and maths books – this is so that work that children complete at home can be kept safe, ideally in their exercise books, and can be brought back to school when safe to do so.
- Should anything be unclear in the work that is set, parents can communicate with class teachers via Class Dojo or by contacting the school office. They should make clear which year group and subject the question relates to.
- We would encourage parents to support their children's work, by viewing the work set together, and then making appropriate plans to complete the work. This can include finding an appropriate place to work and, to the best of their ability, supporting pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and alternative solutions will be made available (e.g. paper copies of work). These will be discussed on case-to-case basis.



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Remote teaching for staff who are self-isolating

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this. If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- Following contact with school, the school business manager (SBM), may set up a referral to Occupational Health to support that individual.
- It is expected that staff get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.
- Whilst self-isolating, and if able to do so, non-teaching staff will be given an individual project to work on which is in line with whole school improvement priorities or asked to support with the online learning provision for their year group. These projects will be communicated by the Senior Leadership Team and will be allocated on a case-by-case basis.
- Teaching staff who are self-isolating without symptoms, will be expected to plan and deliver lessons. Staff will also be expected to virtually attend all relevant staff meetings.
- If unwell themselves, teachers will be covered by another staff member for the sharing of activities. Communication and planning during this time will not be undertaken until the teacher is fit to work.